



Nova Scotia College of Respiratory Therapists

Greetings NSCRT Members,

In order to address officer vacancies, a special election will take place in the Spring of 2021 for the purposes of electing a President Elect.

The time as President-Elect is one of mentorship and preparation for succession into the President position. The term of office for this vacancy is approximately 18 months, at the conclusion of which the President-Elect shall assume the position of President. Following two years as President, this individual will serve for two additional years as Past-President.

Duties of the President Elect:

- Assist the President in carrying out their duties.
- Serve in the absence of the President, including acting as the NSCRT voting delegate to meetings when the President is unable to attend.
- With the President, attend meetings as deemed necessary by the Board.
- Gain a working knowledge of the policies, procedures, and business of the NSCRT.
- Be responsible for reviewing the policies and procedures of the College and developing new policies and procedures where a need is identified.
- Be the advisor regarding rules of order for meetings.
- Perform such other duties as may be assigned by the Board.

The call for nominations for President-Elect is now open and will close on February 15, 2021. **Previous Board experience is considered an asset but is not required.** If you have any specific questions about the roles and responsibilities of the President-Elect, please contact me at Adam.Gillis@nshealth.ca.

Kind regards,

Adam Gillis

NSCRT Past-President and Nominations Committee Chair