



Board Meeting Minutes

Date: March 25, 2026

Time: 6 – 8 pm

Location: Virtual via Teams

Microsoft Teams

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Attendance: Kim Thompson (Chair), Jonah Hartery (Vice-Chair), Laura Betts (Treasurer), Daniel Gee (Public), Noel Pendergast (Registrant), Lori Pepler-Beechey (Registrar)

Regrets: Martin Zwicker (Public)- technical issues, Tammy Scott (Registrant)

Time	Item / Presenter	Discussion / Decisions	Action Items / MRP
1	Call to Order		
2	Declaration of Conflict of Interest		
3	Land Acknowledgement		
4	Approval of Agenda	Decision	Motion: The Board Approve agenda with the removal of the Treasurer's report from the consent agenda

				<p>Mover: Noel Pendergast Seconder: Daniel Gee</p> <p>All in favour, motion passed</p>
	5	Approval of Meeting Minutes	Decision	<p>Motion: The Board approve the minutes from the January 19, 2026 meeting</p> <p>Mover: Jonah Hartery Seconder: Laura Betts</p> <p>All in favour, motion passed</p>
		5.1 January 21, 2026		
	6	Consent Agenda Items	Decision	<p>Motion: The Board approved the consent agenda items</p> <p>Mover: Noel Pendergast Seconder: Jonah Hartery</p> <p>All in favour, motion passed</p>
		6.1 Registrar's Report (Lori)		<p>Lori Peppler-Beechey presented the report Noel Pendergast asked for clarification regarding the two applicants from CAN Doha to clarify that they were not from the University of Doha. A short discussion took place regarding the updated accreditation status of the University of Doha program and the pathway to registration for applicants. This is a topic that will be discussed at the next NARTRB meeting in May. Until that point applicants form the</p>

				program would be considered on a case by case basis by the Registration and Licensing Committee
		6.2 Treasurer's Report (Laura) – removed from the consent agenda		<p>Laura Betts presented the treasurers report and outlined the state of our current investments including current rates from BMO for 1, 2 and 3 year GICs.</p> <p>One GIC matured in March 2026. In order to resume the laddering investment plan, Laura Betts proposed that we reinvest the matured GIC at \$30,000 and purchase 2 additional GICs at \$30,000 each with funds from the saving account as follows:</p> <ul style="list-style-type: none"> - 1 GIC for a 1 year term - 1 GIC for a 2 year term - 1 GIC for a 3 year term. <p>This plan would provide one GIC maturing each year in the spring moving forward.</p> <p>Noel Pendergast asked if the \$7775.00 that was saved by Pathfinder coming in under budget covered the contract for Tara Boudreau until March 31, 2026. Lori Peppler-Beechey confirmed that the savings covered the contract.</p> <p>Motion: The Board approves the purchase of 3, \$30, 000 GICs as presented with funds coming from the GIC that matured in March 2026 and the savings account.</p>

				<p>Mover: Jonah Hartery Seconder: Daniel Gee</p> <p>All in favour, motion passed</p>
		<p>6.2.1 Financial Statements December 2025/January 2026 (Laura)</p>		<p>Approved as part of the consent agenda</p>
	7	Business Arising		
		<p>7.1 New Committee member and Chair Appointments</p>	<p>Decision</p>	<p>The current committee composition, including new and existing members was presented by Lori Pepler-Beechey. The committees are currently populated with the exception of the Practice Review Committee which will be implemented in late 2026. The Board reviewed the committee applicants for 3 new committee members (1 registrant and 2 public).</p> <p>Motion: The Board approve the appointment of committee members as presented</p> <p>Mover: Laura Betts Seconder: Noel Pendergast</p> <p>All in favour, motion passed</p> <p>The Board is also responsible for appointing Chairs for each committee. The following</p>

				<p>committees still require chair appointments:</p> <ul style="list-style-type: none"> • Fitness to Practice • Registration and Licensing Review • Reinstatement <p>Action: Lori Pepler-Beechey will e mail members of the committees that require a chair and ask for expressions of interest. Appointments of these Chairs will be completed at the next Board meeting April 2026</p>
		7.2 NSRRT Board Meeting Schedule	Information	<p>Noel Pendergast pointed out that Sept 9 is the Wednesday the meeting should be Sept 12.</p> <p>Action: Lori Pepler-Beechey will make the change and send out invites for the 2026/27 board meetings</p>
		7.3 UDST Program Accreditation – update on applicant	Information	Discussed under the Registrar’s report
	8	New Business		
		<p>8.1 Committee Terms of Reference – new and revised based on new legislation</p> <ul style="list-style-type: none"> 8.1.1 Appointments 8.1.2 Professional Practice 8.1.3 Registration and Licensing 8.1.4 Registration and Licensing Review 8.1.5 Fitness to Practice 8.1.6 Professional Conduct 8.1.7 Reinstatement 	Decision	<p>The updated Terms of Reference for all committees with the exception of Practice Review were presented by Lori Pepler-Beechey. A couple of typos were pointed out and will be fixed.</p> <p>Motion: The Board approve the Terms of Reference for the following committees:</p> <ul style="list-style-type: none"> • Appointments • Fitness to Practice • Professional Conduct

		NOTE: Practice Review Committee currently under development		<ul style="list-style-type: none"> • Professional Practice • Registration and Licensing • Registration and Licensing Review • Reinstatement Committee <p>Mover: Jonah Hartery Seconder: Noel Pendergast</p> <p>All in favour, motion passed.</p> <p>Noel Pendergast asked about having members sit on both Professional Conduct and Fitness to practice. Lori Pepler-Beechey explained that since both will use panels and it is not common that one would refer to another it is possible to ensure that no conflict of interest exists. It will be important that these committees have enough members to create panels that ensure no conflict of interest exists.</p>
		8.2 Updated Registration and Licensing Policy Manual	Decision	<p>Lori Pepler-Beechey highlighted that changes to the Registration and Licensing Policy under new legislation. Updates have been made to reflect the new legislation. Lori Pepler-Beechey also asked the Board to consider whether there should be a charge for applicants/registrants who seek to have their registration decisions reviewed by the Registration and Licensing Review</p>

				<p>Committee. This will be considered at a future board meeting.</p> <p>Noel Pendergast asked about the 18 months for writing and the automatic referral to the HPTC to write the exam if within 2 years of graduation from an approved program. Lori Pepler-Beechey clarified that the second refers to those applicants who do not apply to the NSRRT immediately upon graduation.</p> <p>Motion: The Board approved the updated Registration and Licensing Policy as presented.</p> <p>Mover: Jonah Hartery Secunder: Noel Pendergast</p> <p>All in favour, motion passed</p>
		8.3 Updated CCP Policy Manual	Decision	<p>Lori Pepler-Beechey highlighted that changes to the Continuing Competency Program Policy under new legislation. Updates have been made to reflect the new legislation.</p> <p>Motion: The Board approve the Continuing Competency Program Policy as presented.</p> <p>Mover: Jonah Hartery Secunder: Noel Pendergast</p>

				All in favour, motion passed.
		8.4 Board Appointments - planning	Discussion	<p>Lori Pepler-Beechey reviewed the upcoming vacancies on the Board come Fall 2026. There will be a need for recruitment well ahead of this date. Kim Thompson suggested that Board members identify and ask individuals that they feel would be interested in the position. Jonah Hartery suggested that it would be beneficial to recruit a member who is an AA and also representation from community based care.</p> <p>Action: Lori Pepler-Beechey will bring the list of those that identified as having an interest in volunteering with the NSRRT on their renewal to the April 2026 meeting for review and discussion. The competency matrix will also be reviewed.</p>
		8.5 Guild contract renewal	Decision	<p>Lori Pepler-Beechey reviewed the new contract from Guild, the NSRRT's web and data base provider. Lori Pepler-Beechey assured the Board that the contracts were very similar and that the pricing was the same with a couple of items discounted slightly. The NSRRT has contracted Guild for many years with success and good experience with support. Lori Pepler-Beechey noted that a change in web and data base provider would require at least 2</p>

				<p>years of procurement and implementation and a substantial increase in costs. The last time the contract was renewed it was renewed for 3 years. The Board reflected in the price increases that were experienced 3 years ago. With the pricing remaining the same in this contract Kim Thompson suggested that it would be a good idea to lock this in for 5 years to keep to continue with our current pricing.</p> <p>Motion: The Board approve the signing of the Guild contract for renewal of our web and database services for a period of 5 years.</p> <p>Mover: Jonah Secunder: Daniel</p> <p>All in favour, motion passed. Action: Lori Pepler-Beechey will confirm the renewal of the contract for a 5 year period.</p>
		8.6 MOU with NSHA	Discussion	<p>Lori Pepler-Beechey presented the MOU from NSHA for the support of pathways for IEHPs. Legal has reviewed and made suggestions with respect to protection of personal information.</p> <p>Jonah Hartey asked if it a conflict of interest to receive money to support pathways to increase registration. The Board agreed</p>

				that this would need to be guarded against. Action : Lori Peppler-Beechey will be meeting with NSHA on March 31, 2026 to review further details and expected commitments in the agreement. Lori Peppler-Beechey will also ask other regulators if they have also engaged in this MOU.
	9	Next Meeting		April 22, 2026
	10	Adjournment		Jonah Hartery