



Board Meeting Minutes

Date: June 24, 2026

Time: 6 – 8pm

Location: Virtual via Teams

Microsoft Teams

<https://teams.microsoft.com/meet/21033240066189?p=JxXNCRPTgcljF9mkm5>

Attendance: Kim Thompson (Chair), Martin Zwicker (Public), Tammy Scott (Registrant), Noel Pendergast (Registrant), Laura Betts (Treasurer), Daniel Gee (Public), Lori Peppler-Beechey (Registrar), Kyle Gervais (Deputy Registrar)

Regrets: Jonah Hartery (Vice-Chair)

Time		Item / Presenter	Discussion / Decisions	Action Items / MRP
	1	Call to Order		605pm
	2	Declaration of Conflict of Interest		none
	3	Land Acknowledgement		
	4	Approval of Agenda	Decision	No additions. Motion: to approve the agenda as presented. Mover: Daniel Gee Seconder: Noel Pendergast All in favour, motion passed

	5	Approval of Meeting Minutes	Decision	
		5.1 April 22, 2026		No edits required. Motion: to approve the minutes as presented Mover: Noel Pendergast Seconder: Daniel Gee Abstained: Laura Betts All in favour, motion passed
	6	Consent Agenda Items	Decision	
		6.1 Registrar's Report (Lori)		Lori Peppler-Beechey presented the Registrar's report. Re: IEHP licensures - Noel Pendergast commented on the fact that we have issued 3 decisions to IEHPs, but they have yet to obtain employment not yet have job offers RE: Jordan Project - Martin Zwicker declared a conflict of interest with this significant project as Lauren Zwicker is the project manager. Father of Lauren. Martin Zwicker had

				spoken to the Registrar previous to this meeting and has offered to step back from the NSRRT board due to the conflict of interest and the significance of the project to both the ministry and the NSRRT. Martin Zwicker has been very involved in the Jordan project with the pharmacist regulator and feels that there is a very strong bias and therefore feels that he should step back to make it cleaner. Noel Pendergast thanked Martin for brining it forward. Martin will send a letter to this board resigning and then will send a letter to ABC informing them of the resignation. Lori Pepler-Beechey thanked Martin for his service to the NSRRT board.
		6.2 Treasurer's Report (Laura)		Laura Betts presented the financial report. It is unclear whether or not we need to keep the

				legislative fund now that we have migrated to the RHPA. Action: Lori Peppler-Beechey will investigate whether we need to keep the fund
		6.2.1 Financial Statements March 2026 (Laura)		Laura Betts presented the financial statements.
		Consent agenda motion		Motion: to approve the consent agenda as presented Mover: Martin Zwicker Seconder: Noel Pendergast All in favour, motion passed
	7	Business Arising		
		7.1 Board and Committee Appointments for Fall 2026	Update	Lori Peppler-Beechey provided an update on the recruitment needs for the fall and asked for their help in recruiting.
		7.2 Board and Committee Training	Update	All board and committee members have either completed or are currently enrolled in the training modules offered by the Network
		7.3 Ratification of the e mail vote re: Fitness to Practice Policy / Process	Decision	A follow up e mail vote to approve

				the updated Fitness to Practice Policy after the last board meeting. Lori Peppler-Beechey presented the results of the e mail vote and ask that it be ratified Motion: to ratify the e mail vote to approve the Fitness to Practice Policy as presented. Mover: Martin Zwicker Seconder: Noel Pendergast All in favour, motion passed
	8	New Business		
		8.1 Draft budget 2027/28	Discussion	Lori Peppler-Beechey presented the draft budget for 2027/28. The budget contained the projected increase in fees of \$50, an increase that registrants were made aware was coming this past renewal. represented. The NSRRT continues to operate very lean and yet has the same requirements as

				other larger regulatory bodies. The registrar is currently 0.8 FTE with the deputy registrar at 0.2 FTE. The NSRRT anticipates additional work that will be required to meet requirements of the RHPA that will require some resources. Kim Thomson asked do we need more of a buffer and therefore need to increase more than \$50. Kim also asked about staffing ratios (per number of registrants) other small regulators have. Action: Lori Peppler-Beechey will bring the budget with both a \$50 and a \$75 increase to the Sept meeting for decision and approval. Lori will also see staffing information for other small regulators in the Network
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		8.2 Reserved Practice – AA survey results (Kyle)	Discussion	Kyle Gervais presented the results of the AA survey. 28 responses were received. One was a duplicate so omitted. One other omitted since they were not yet graduated Out of 26, 25 had graduated from an accredited program with one that had been grandfathered since they practiced before AA programs were in place. 2/3 completed the CCAA exam – only 2 continue to use the use CCAA designation. The rest do not as it requires membership with the CSRT
		8.3 Approval of Reserved Practice - AA Policy	Decision	Lori Peppler-Beechey presented the Reserved Practice – AA policy and the next steps in the application process. Grandfathering would be required for anyone who has practiced AA

				prior to established accredited AA programs and the CCAA exam. These numbers would be very minimal based on the initial survey results. Noel Pendergast asked if grandfathering protects the public adequately and how it has been used previously. Motion: to approve the Reserved Practice – AA Policy as presented Mover: Tammy Scott Seconder: Daniel Gee All in favour, motion passed
		8.3.1 Reserved Practice – AA next steps	Discussion	Next include finalizing the application form and messaging to seen to all AAs in the Province
		8.4 Complaints Policy	Decision	Lori Peppler-Beechey presented the new Complaints Policy. Martin Zwicker asked the Complaints

				Committee TORs were referenced in the policy. While the TORs were not specifically references the policy aligns with them Martin Zwicker – asked about what jurisdiction means with respect to the policy.t was clarified it is the province where the registrant holds a license. Laura Betts informed the group that at the IWK, there is a travelling clinic to NB where nurses have to have a license where they are physically providing care. Motion: to approve the Complaints Policy as presented. Mover: Noel Pendergast Seconder: Tammy Scott All in favour, motion passed
		8.5 Interim Measures Policy	Decision	Lori Peppler-Beechey presented the

				Interim Measures Policy: Tammy Scott pointed out that there should be a capital U in number 1 Motion: to approve the Interim Measures Policy with the correction. Mover: Tammy Scott Seconder: Daniel Gee All in favour, motion passed
		8.6 Professional Conduct Policy	Decision	Lori Peppler-Beechey presented the Professional Conduct Policy. Martin Zwicker asked if it is conduct or misconduct. RHPA refers to it as conduct. Motion: to approve the Professional Conduct Policy as presented. Mover: Noel Pendergast Seconder: Martin Zwicker All in favour, motion passed
	9	Next Meeting		

		9.1 September 12 th in person (10 – 4) Looking for space ideas	Discussion	Tammy Scott can offer up space at DAL (Fenwick) at no charge for this in person meeting Action: Tammy Scott will work to book this and confirm.
	10	Adjournment		648pm