



## *Nova Scotia College of Respiratory Therapists*

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<b>Policy Title: NSCRT Honoraria Policy</b>	
<b>Date Approved: March 16, 2023</b>	<b>Category: Finance</b>
<b>Date of Review: March 16, 2026</b>	<b>Authority: Respiratory Therapists Act of Nova Scotia S9(c), NSCRT Bylaws S4(b)(ii)</b>
<b>Dates of Revision:</b>	

### **Policy Statement:**

Members of the Nova Scotia College of Respiratory Therapists (NSCRT) Board of Directors (BoD), NSCRT Committee members, and NSCRT established advisory bodies are eligible to receive an honorarium from the NSCRT in accordance with this policy. The honorarium is intended to recognize contribution to the profession.

### **Policy:**

1. The NSCRT will provide an annual honorarium to eligible persons who meet the following criteria:
  - a. Hold one of the following positions: President, President-Elect, Past-President, Treasurer, Director-at-Large, Public Board Member appointed by Governor-in-Council, Committee member, and/or member of an advisory body established as needed by the Board of Directors to complete work on approved projects.
2. Eligible persons who complete their term at the AGM will remain eligible for compensation for their time in their respective role.
3. The honorarium amount will be approved by the BoD with the annual budget and will be paid out by the end of the fiscal year.
4. The honorarium will be set at an hourly rate. If the meeting extends into 30 minutes or more of the next hour, the full hourly rate shall be paid for that hour.
5. The honorarium rate will be paid per meeting attendance, up to a maximum of \$500.00 per eligible member each fiscal year. To recognize an expectation of some volunteer hours and some paid hours, preparation time for meetings will not be compensated for.
6. The Registrar, or delegate, will ensure that honorarium cheques are generated and distributed to eligible members. Honorarium cheques will be issued at the expiry of a term or at the end of the fiscal year at the Registrar's discretion.
7. Any difference of opinion between a BoD member, committee member or advisory body member on eligibility for an honorarium must be:



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- a. Received by the Registrar, in writing, no later than 1 month after honorarium cheques have been issued (approximately April 30 of any given calendar year).
  - b. Reviewed by the BoD at the next scheduled Board meeting.
8. Decisions related to eligibility for an honorarium rests solely with the BoD and all decisions are final.