



**2022 ANNUAL GENERAL MEETING**

Wednesday, October 19<sup>th</sup>, 2022, 6:00 pm – 7:00pm

Followed by the NSCRT Virtual Education Sessions

Draft Meeting Minutes

**Attendees:** See attached list

**1. Land Acknowledgement:** By Noel Pendergast: Welcomed everyone to the NSCRT AGM. Acknowledged that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. Also reflected on the impact on the culture in NS of African Nova Scotians.

**2. Call to Order:** by Noel Pendergast 18:05. Instructed members to ask questions in the Q&A chat box, and how voting works on this platform.

**3. Determination of Quorum:** Quorum confirmed by Tara Boudreau (40 attendees)

**4. Approval of agenda:** Pre circulated and posted on the website

**Motion:** Move to approve the agenda as circulated

**Moved:** Alex MacNeil    **Seconded:** Kirby Papic

**Discussion:** None

**Motion Carried**

**5. Approval of Minutes - Annual General Meeting - November 4, 2021.**

**Motion:** Motion to approve meeting minutes from the November 4, 2021 AGM.

**Moved:** Louanna Bethune    **Seconded:** Carol Donaldson

**Discussion:** None

**Motion Carried**

**6. Action Items and Decisions**

**6.1 Nominations/election of Board Members:**

Adam Gillis (outgoing past president) – Melissa Berry is finishing term as Director at Large and would like to thank her on behalf of the board. Would also like to thank nominations committee for their hard work. Expression of interest

put out, as well as information session by board regarding Director at Large and president elect positions. No vote required as there were only 3 applicants. Derrick Kelley and Claire Ward as Directors at Large, and Kim Thompson as president elect. Would like to welcome them to the Board.

Noel Pendergast thanked to Ian Ayles and Melissa Berry for their time on the board as Directors at Large. And thanks to Adam Gillis for his many years served on the board.

## **6.2 Review audited financial statements and Appointment of Auditors:**

Tara Boudreau stated that the Audited Financial Statements were included in the Annual Report.

Laura Betts, NSCRT Treasurer, stated that the Board met with the auditors (Peverill & Associates) who were overall satisfied with our year-end financial statements. The board is happy with current auditors and process and recommends Peverill & Associates for the upcoming fiscal year financial audit.

**Motion:** Motion to receive audited financial statements for 2021-2022

**Moved:** Laura Betts      **Seconded:** Sarah LaRoche

**Discussion:** None

**Motion Carried**

## **7. Discussion and Information Sharing**

**7.1 Reports from the Board** – pre-circulated.

**7.2 2021-2022 Annual Report**

Circulated to membership and posted on NSCRT website.

**7.3 Treasurer’s Report and setting of Annual Licensing Fees**

Laura Betts performed a quick review of key highlights in the report. As per NSCRT financial policy, 25% of net revenue is allocated to special purpose fund. No funds transferred to contingency or operating reserve funds. Revenue was very similar from 2021 and 2022 fiscal years. Increase in expenses for insurance, legal and website maintenance noted. 2023-2024 budget approved by board in September (increased from 2022-2023). Projecting a deficit of \$11,100 and determined that an increase of 50\$ for membership, non-practicing, and initial

registration fees in 2023-2024 would be required to balance the budget. This was approved by the Board.

No questions from membership

#### **7.4 2022 Interim Report**

Tara Boudreau stated the report was pre-circulated and that she had nothing additional.

No questions from members.

**Motion:** Motion to receive 2021-2022 Annual Report, Treasurer's Report, and 2022 Interim Report

**Moved:** Tanya Frail

**Seconded:** David Wheatley

**Discussion:** None

**Motion Carried**

#### **8.0 Open forum**

Noel Pendergast asked if there were any questions or comments.

Kim Thompson stated that membership numbers are similar to past years and not increases and asked if there has been any action from the government related to increasing RT numbers in the province. Tara Boudreau stated that membership is slightly higher than last year and for the last 4 years – although minimally. There have been ongoing discussions with the government for the last few years with regards to increasing number of seats in the Dalhousie Respiratory Therapy program – no definite decisions made on this matter. AA program expansion as well as RTs taking on non-traditional roles was discussed in the most recent meeting as well, and the impact of these factors on RT supply.

Noel Pendergast thanked the public members on the board for their time.

Chastity Bennet, incoming president, thanked all the board members that have finished their term and the new board members joining the NSCRT. Additionally, she thanked the volunteers on committees for their hard work. Thank you to everyone for attending the AGM.

David Wheatley requested an update on expanding RT numbers in the Dalhousie program. Tara Boudreau reiterated that although a request had been made, there is no confirmation that seats will be increased in the coming year.

Feedback was requested on the Zoom platform used for the meeting – suggestions for improvements or alternative platforms can be sent to the Registrar’s email.

## **9.0 Adjournment**

### **Motion to adjourn AGM**

**Motion: David Wheatley    Seconded: Kathy Spurr**

**Annual General Meeting adjourned at 6:45pm**

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#### **2022 NSCRT AGM Attendee list**

<b>Last Name</b>	<b>First Name</b>
Papic	Kirby
Little	Adam
McNeil	Alex
Leahy	Amber
Dale	Andrea
Baxter	Brandi
Donaldson	Carol
Davison	Cheri
Siteman	Christine
Ward	Claire
Wheatley	David
Kelly	Deryck
Fitzgerald	Andrea
Riley	Erin
Seddiq	Faisal
Pitre	Jessie
Gallant	Julien
Blondin	Kaitlyn
Hamilton-McNutt	Karen
Spurr	Kathy

Thompson	Kim	
Bethune	Louanna	
McDowell	Christopher	
Mamye	Meaghan	
Breen	Mike	
Little	Sandra	
LaRoche	Sarah	
McDonald	Shannon	
Scott	Tammy	
Frail	Tanya	
Sanford	Tim	
Sanford	Tanya	
Buckland	Tracy	
Conrad	Wendy	
Pendergast	Noel	
Betts	Laura	
Bennett	Chastity	
Richard	Monique	
Gillis	Adam	
Boudreau	Tara	
Gee	Daniel	Public Member
Lamb	David	Public Member