

Initial Registration Application Guide

To practice Respiratory Therapy in Nova Scotia, you must be a Registered Respiratory Therapist with the Nova Scotia College of Respiratory Therapists and hold a graduate license, a temporary license, or an active practice license.

You will find the on-line application form on the NSCRT website at <https://members.nscrt.com/apply/initial>. Applications will be approved only after all required information has been received and approved. You should allow up to 2 – 4 weeks for application processing.

Once registered, you will be required to obtain professional liability insurance coverage and to participate in the College's Continuing Competency Program.

- **Application and Licence Fees**

- **\$75.00 non-refundable application fee is required for each new application.**
- **Registration fee: \$475.00** The College registration year runs from April 1 to March 31.
- For applicants who are registering after April and have never been registered with the College, registration fees are **\$40.00 per month** for each month remaining in the license year. Former members returning to the College are required to pay the full registration fee of **\$475.00** regardless of the month in which the application is made.
- Temporary membership may be issued to an applicant who wishes to practice in Nova Scotia for a defined time period for a specific assignment. Temporary membership fees are \$40.00 for each month the applicant will practice in the province.

- **Criminal Background Check including a Vulnerable Sector check** must accompany all new applications

- **Citizenship** Documentation verifying your citizenship status, permanent residency status or employment authorization under the Immigration Act must accompany the application form.

- **Language Fluency** You will need to submit documentation to support the required status of fluency if:

- Your first language is not English, and
- Your relevant health care instruction was not in English.

For information on the acceptable tests and scores, please refer to the Language Proficiency Requirements Fact Sheet.

- **Education** Official evidence of successful completion of your education program must be forwarded directly to the NSCRT by the educational institution. A letter from the program director is acceptable evidence however, official transcripts must be received within 8 weeks of completing the program. ****Please note: applicants who have been educated outside of Canada must undergo a Competency Assessment before their application can be processed****

- **Exam** If applying for registration in the Active Practice class, official evidence of successful completion of the examinations approved by the NSCRT Board must be forwarded directly to the NSCRT from the examining body the Canadian Board for Respiratory Care (CBRC). Graduate respiratory therapists will receive an Active Practise when documentation of successful completion of the CBRC exam is received.

- **Have Practiced Respiratory Therapy in Another Jurisdiction** - Everyone who has practiced as a respiratory therapist or must submit the following additional information with their application.

- **Employment History** If you have been engaged in the practice of Respiratory Therapy or related field, you must include a detailed employment history.
- **Practice Hours** You must include verification that you have worked 1500 hours in the past four years if you completed your education more than four years ago.
- **Registration Verification** If you have been registered as a Respiratory Therapist in another jurisdiction, or in any other health profession, you are required to complete the Registration/Licensure Data Verification Form. You will need to complete section A of the form, and ask the regulatory/licensing body to complete Section B and forward it to the NSCRT directly.
- **Continuing Competence** You are required to submit documentation that you have complied with a continuing competency program that outlines how you have maintained competence.