
POSTING NUMBER: TEMP08007
POSTING DATE: April 16, 2008
CLOSING DATE: 4:30 P.M., May 1, 2008

JOB CLASSIFICATION: Clinical Coordinator, Temporary Position
(to fill for a leave of absence), Approximately 10 months

DEPARTMENT: School of Health Sciences

LOCATION: Bethune Building, VG Site

SALARY RANGE: Commensurate with Qualifications and Experience

JOB SUMMARY: The Clinical Coordinator occupies a key position within the QEII/Dalhousie School of Health Sciences, assuming responsibility for the planning and delivery of clinical learning experiences for all professional streams of the Bachelor of Health Science program, including Radiological Technology, Nuclear Medicine Technology, Diagnostic Medical Ultrasound, Respiratory Therapy, and Diagnostic Cytology. Responsibilities include:

- Initiating and maintaining regular communication with all clinical sites, and providing ongoing support to preceptors at these sites;
- Arranging and assigning clinical placements, and monitoring for suitability;
- Developing and delivering educational materials and providing ongoing educational support for preceptors;
- Assessing the needs of stakeholders (faculty, students, preceptors), and ensuring that clinical placements achieve learning objectives;
- Promoting the preceptor model among potential and committed sites;
- Liaising with others involved in clinical education.

This position reports to the Director of the School of Health Sciences.

NOTES:

- 1) This is a Temporary position, to back fill for a leave of absence, for approximately 10 months (depending upon leave). The position is available approximately June 15, 2008 to April 8, 2009.
- 2) Must have valid driver's licence and be prepared to travel to clinical sites (mainly in Nova Scotia, Prince Edward Island, and New Brunswick).

QUALIFICATIONS/EXPERIENCE: Undergraduate degree (registration in a health profession would be an asset), plus approximately five years of related work experience. Must have an understanding of a range of health professions; awareness of adult education principles would be highly preferable. Excellent organization skills, communication (written and verbal) skills, and problem-solving ability are required.

A more detailed list of job duties is available for viewing at Staffing Services.

Apply for this position on-line at www.dal.ca/staffing.

Candidates will only be contacted if selected for an interview.

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