



Nova Scotia College of Respiratory Therapists

SPRING 2010 ANNUAL GENERAL MEETING MINUTES – JUNE 12, 2010.

Board present – Barb MacDonald, Raj Makkar, Trish Moriarty, Shannon MacDonald, Karen Hamilton-McNutt, John Cushing, Melini Sutherland (Teleconference).

Members present – Noel Pendergast, Suzanne Gray, Bev Johnson, Dawn O’Hearn, Wendy Conrad, Tanya Frail.

Members present via teleconference – Patty Windfield, Colleen Nordlund, Pam Samson, Cathy Simmons.

Members present by proxy – Crystal Prowse, Marlene Heath, Cathy Potter, Carla Craggs, Diane Kennedy, Thelma Cashen, Glen Bourque, Andrea Audette, Carol Abbott, Allison Landry, Tara Sampson, Norma Frank, Louanna Bethune, Natalie Lockhart, Lisa Johnson, Deryck Kelly, Darrah Kennie, Holly Mitchell, Lesley Grant, Vanessa Friesen Kent, Louise Tuff, Jennifer Millett, Melissa Rose, Jane Donovan, Stephanie MacDonald, Mora Wilson, Deborah Gillis.

AGENDA / MINUTES

- 1.0 Call to order / Approval of agenda – The meeting was called to order at 0908, the agenda was approved as presented.
- 2.0 Approval of minutes – The NSCRT General Meeting of November 13th, 2009 – The minutes for this meeting were approved as circulated.
- 3.0 Treasurer Nominations – Trish Moriarty has offered to remain as the NSCRT Treasurer for another year. The nominations committee will be actively seeking members for the following positions: President-Elect, Treasurer, Director-At-Large (1-2 positions). The Board can appoint members to these positions if necessary.
- 4.0 President’s report – Barb presented a brief summary of her report which can be found on the NSCRT website. Barb thanked the NSCRT Board for their hard work and dedication.
- 5.0 Registrar’s report – Shannon presented a brief summary of her report, a few highlighted items follow. The NSCRT has approximately 260 licensed members at present. The NSCRT is actively involved with many provincial and national

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initiatives which enable the College to remain current and relevant. Shannon emphasized that the NSCRT will need to adopt the AIT agreement. The College will need to continue its work with the CAS and Alliance to ensure that RT's working in the Anesthesia Assistant role are well represented.

- 6.0 Financial Report / Appointment of Auditors – Trish presented draft financial results for the NSCRT, the results are draft and not for distribution. Trish commented that a contingency fund for the NSCRT should equal approximately 250K in order to deal with any legal issues that should arise. The fund will draw 10% of license fees. Trish recommends appointing the same auditors the NSCRT is currently using for the following fiscal year. Trish forwarded a motion that the NSCRT retain the services of the current auditor. The motion was seconded by Karen Hamilton-McNutt, all were in favor and the motion passed.
- 7.0 Business arising from the minutes
- 7.1 CEC update – Wendy Conrad commented on the new RT Continuing Competency program. Wendy thanked the credentials committee for all their hard work in putting the document together which can be found on the NSCRT website. Members will be required to implement the practices in this new document. The College recognizes that members may have a combination of “old” forms and new documents. Raj mentioned to Shannon that perhaps she attend a managers meeting to present the document to provincial managers. A question was raised regarding licensed RT's that work in industry and how they should properly maintain skills and keep updated on current practices. Members are not always available to enter an institution and “shadow” an RT etc. Barb mentioned that NS does have an RT school and perhaps opportunities are available there.
- 8.0 New Business:
- 8.1 NCP 2011 review – Barb commented that the new NCP document was presented in May at the CSRT Educational Conference. This document will be examined firstly in 2014. Barb reviewed the major points of the document which will be placed into practice immediately. The Board will request copies of the 2011 NCP to be provided to each manager in the province.
- 8.2 Professional Practice Committee report – The report is available on the NSCRT website. The committee worked on the MOCINS project / initiative throughout the year.

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- 8.3 Credentials Committee report – Wendy reviewed the new CCP program previously in the minutes. The committee continues to work on other initiatives that are ongoing.
- 9.0 Question period / Information sharing – Barb mentioned that the NSCRT has funding for educational initiatives.
- 10.0 Adjournment – The meeting was adjourned at 1102.

Respectfully submitted,

John Cushing

John Cushing
Director at Large

Barb MacDonald

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President-NSCRT