



## *Nova Scotia College of Respiratory Therapists*

### **Credentials Committee Report Annual General Meeting, June 12, 2010**

The committee met eight times over the past year and completed the following activities:

- Review and update the terms of reference for the Credentials Committee:
  - The Committee members referenced the Act, Regulations and By-Laws to update the terms of reference to better reflect the committee mandate.
- Review and update registration documents:
  - The Registration Application Guide was revised to comply with policy
  - Other registration documents will continue to be updated
- Received a registration file from the Registrar and issued a decision:
  - The committee received its first referral from the Registrar in the fall. The committee investigated the file, obtained supporting documents, reviewed the Act and Regulations to reach a decision. The application was approved.
- Revised the CEC document:
  - The committee spent the greatest amount of time on review and revision of the Continuing Education Credits document. A great deal of research and consultation was completed to develop a new document that encompasses all of the elements required to maintain competency.
  - The new Continuing Competency Program document draft was referred to the NSCRT Board for approval in principle. When the Board approved the document it was sent to seven NSCRT members who agreed to review the document and provide feedback. This feedback was used to make revisions and the final document will be presented to the members at the June AGM.

Respectfully submitted,

Wendy Conrad  
Credentials Committee Chair

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